

Automation Assistant

Fulltime | Leicester, Great Britain

#Job Summary

The Automation Assistant will be required to carry out the preparation, operational and rectification tasks listed below on the Automated Materials Handling Equipment.

#Duties and responsibilities include, but are not limited to:

- Follow safety procedures when working on and around the Automated Mechanical Handling Equipment, such as isolation of adjoining equipment, and following the „safe entry procedure“ & use of correct PPE
- Completion of dynamic risk assessments
- Start of shift checks ensuring equipment is fit for use
- Powering down safely and correctly to allow product flow faults to be rectified
- Investigate the reasons and re-start the system after an emergency stop (non-technical errors)
- Rectify time-out faults using the manual controllers (Pendant or HMI panel)
- Using access equipment in and around the system to rectify product flow issues
- Machine Housekeeping (cleanliness), removal of any objects that would interfere with product flow, such as pallet debris and cling film, to ensure product flow is not impeded
- Communication of faults and system availability
- Follow the onsite communication protocol to ensure the operation is kept informed of all issue. Use of a communication method is provided for this use. Issue or escalate issues to the engineers for rectification
- Shift Handover Meetings – main issues throughout the shift to be communicated
- Further communications to be translated via the shift handover, i.e. toolbox talks, meeting with Engineering colleagues, to enable the Automation assistant to relay any concerns and/or problems within the Automated Materials Handling equipment

#Skills, Qualifications and experience

- Numerate, Literate and verbal communication
- Basic PC skills
- Able and responsible to work on own initiative



- Ability to work at height via ladder or steps
- Positive Attitude
- Results Orientated
- Customer Focused
- Physically able to fulfil the role
- Experience in a warehousing, engineering or automation environment would be advantageous

#Important behaviours to have in line with our company values

- Appreciation – Recognises the achievement of others
- Creativity – Is resourceful and innovative
- Courage – Willing to learn and try new things
- Openness – Always approachable and helpful
- Reliability – Consistently gives their best

#Company benefits

- KNAPP will contribute up to 6% pension
- Private healthcare, including optical, dental and hearing cover
- Life Assurance
- Cash-back Health care scheme, including private medical excess cover
- Benefit portal offering lifestyle discounts
- Access to Pinktum for a variety of training courses
- Employee assistance programme
- Ride-to-Work
- Employee referral scheme
- Employee of the Quarter awards

