# Automation Assistant

Fulltime | Donington Park, Great Britain

Job Summary

The Automation Assistant will be required to carry out the preparation, operational and rectification tasks listed below on the Automated Materials Handling Equipment (AMHE).

Access and egress of the AMHE will be via the electrical safety interlocking system. The Automation Assistant will be expected to machine mind the special machines defined in the AMHE.

Duties and responsibilities include, but are not limited to:

- Follow safety procedures when working on and around the Automated Mechanical Handling Equipment, such as isolation of adjoining equipment, and following the "safe entry procedure"& use of correct PPE
- Completion of dynamic risk assessments
- Start of shift checks ensuring equipment is fit for use
- Powering down safely and correctly to allow product flow faults to be rectified
- Investigate the reasons and re-start the system after an emergency stop (non-technical errors)
- Rectify time-out faults using the manual controllers (Pendant or HMI panel)
- Using access equipment in and around the system to rectify product flow issues
- Machine Housekeeping (cleanliness), removal of any objects that would interfere with product flow, such as pallet debris and cling film, to ensue product flow is not impeded
- Report issues to the Flow Room for issuing or escalation to the engineering partners for rectification
- Communication of faults and system availability
- Follow the onsite communication protocol to ensure the operation is kept informed of all issue.  Use of a communication method is provided for this use. Issue or escalate issues to the engineers for rectification
- Shift Handover Meetings - main issues throughout the shift to be communicated
- Further communications to be translated via the shift handover, i.e. toolbox talks, meeting with Engineering colleagues, to enable the Automation assistant to relay any concerns and/or problems within the Automated Materials Handling equipment
- Notifying the control room of the rectification of faults and the return to service of the equipment

Skills, Qualifications and experience

- Numerate, Literate and verbal communication
- Basic PC skills

- Able and responsible to work on own initiative
- Ability to work at height via ladder or steps
- Positive Attitude
- Results Orientated
- Customer Focused
- Physically able to fulfil the role
- Experience in a warehousing, engineering or automation environment would be advantageous

Important behaviours to have in line with our company values

- Appreciation – Recognises the achievement of others
- Creativity – Is resourceful and innovative
- Courage – Willing to learn and try new things
- Openness – Always approachable and helpful
- Reliability – Consistently gives their best

Local benefits

Some locations have local benefits; please speak to a member of the management team.