

COVID-19 Safety information for visitors

Dear visitor,

The health of our employees, visitors and guests is of utmost importance to us. In light of recent developments regarding the spread of the coronavirus, we are implementing the following preventive measure as part of our duty of care:

Restrictions

- Persons who have visited a risk area* within the past 10 days
- Persons showing symptoms (fever, breathing difficulties, coughing)
- Persons who had contact with someone with a confirmed COVID-19 diagnosis within the past 10 days
- Persons who had close contact with someone in quarantine within the past 10 days
Unfortunately, we cannot welcome anyone from the above-mentioned groups unless they were tested with a RT-PCR test for SARS-CoV-2 72h before or 48h after entering Austria and can show the negative test result.
- Please wear a Health Token** at all times, so we can inform you in the event that a person you have been in contact with tests positive for COVID-19. If you are tested positive, please send an email to covid19@knapp.com immediately informing us about the situation.

We will rely on the information provided by the individuals themselves to implement this measure. By implementing this measure in your own company, you help not only us but also your own employees.

When you arrive at our premises, your contact person informed you about current safety measures. We kindly ask you to bring your own face covering. It must be worn if you cannot consistently keep a safe distance of 2m from other persons. The following safety instruction is provided at the reception desk. We kindly ask you to sign it on site.

With your signature, you consent to the processing of personal data for the purpose of protecting health, preventing infection and controlling the spread of the coronavirus, as well as for contact tracing according to the "Information According to Article 13 GDPR and Consent to Use the Health Token" document you have received, read and understood. You can revoke this consent at any time without specifying the reason, and revoke it for the future by writing to datenschutz@knapp.com. KNAPP expressly states that you have a right to information and access, rectification, erasure, restriction of processing and data portability (Article 15-21 GDPR) and to complain to a supervisory authority (Article 77 GDPR). Further information on [data protection](#). The data protection team is available at: datenschutz@knapp.com

*Risk area according to the list of the [Austrian Ministry of Foreign Affairs](#)

**The Health Token records all contacts within the company that could potentially lead to an infection (contact situations lasting longer than 3 sec. and at a distance of less than 1.5 m). Only when a person tests positive for COVID-19 is the data read using a two-person principle (crisis committee and works council of KNAPP AG). The data is deleted after 14 days. Find more information on the Health Token in the provided information folder.